



Michigan Municipal Services Authority

PO BOX 12012, LANSING MI 48901-2012

PUBLIC NOTICE OF A REGULAR MEETING

The **Executive Committee of the Michigan Municipal Services Authority** (Authority) will hold a regular meeting on the following date, at the following time, and at the following location:

<u>Date</u>	<u>Time</u>	<u>Location</u>
Thursday, May 10, 2018	1:30 PM	Capitol View Building Constitution Room – 9th Floor 201 Townsend Street Lansing, MI 48933

The meeting is open to the public and this notice is provided under the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275.

The meeting location is barrier-free and accessible to individuals with special needs. Individuals needing special accommodations or assistance to attend or address the meeting should contact the Authority at (248) 925-9295 prior to the meeting to assure compliance with Subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, and 42 USC 12131 to 12134.

A copy of the proposed meeting minutes will be available for public inspection at the principal office of the Authority within 8 business days. A copy of the approved minutes of the meeting, including any corrections, will be available for public inspection at the principal office of the Authority within 5 business days after approval.



Michigan Municipal Services Authority

PO BOX 12012, LANSING MI 48901-2012

**EXECUTIVE COMMITTEE
REGULAR MEETING**

Thursday, May 10, 2018 at 1:30 PM

Capitol View Building
201 Townsend St Suite 900
Lansing, MI 48933

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes**
 - a. Minutes of the April 12, 2018 regular Executive Committee meeting
- V. Administrative Report**
- VI. New Business**
 - a. Resolution 2018-06 FY 2018-2019 Budget Time Schedule
 - b. Resolution 2018-07 FY 2018-2019 Budget Notice
- VII. Public Comment**
- VIII. Other Business**
- IX. Adjournment**

A copy of the proposed minutes of the meeting will be available for public inspection at the principal office of the Authority within 8 business days. A copy of the approved minutes of the meeting, including any corrections, will be available for public inspection at the principal office of the Authority within 5 business days after approval.



Michigan Municipal Services Authority

PO BOX 12012, LANSING MI 48901-2012

**EXECUTIVE COMMITTEE
REGULAR MEETING**

Thursday, April 12, 2018 at 1:30 p.m.

Capital View Building
Constitution Room – 9th Floor
201 Townsend Street
Lansing, MI 48933

MINUTES

Proposed Minutes Approved Minutes

MEETING TYPE: Regular Special

I. Call to Order

The meeting was called to order at 1:41 PM.

II. Roll Call

Executive Committee Member Attendance:

Stacie Behler, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
James Cambridge, Secretary*	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Eric DeLong, Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Kelli Scott, Member*	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Doug Smith, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

*Participated via teleconference.

Other attendees:

- Robert Bruner, Michigan Municipal Services Authority
- Kristen Delaney, Michigan Municipal Services Authority
- Steven Liedel, Dykema

III. Approval of Agenda

Moved by: DeLong
Supported by: Scott

Yes: X No: ___

IV. Approval of Minutes

a. Minutes of the March 8, 2018 regular Executive Committee meeting

Moved by: Scott
Supported by: DeLong

Yes: X No: ___

V. Administrative Report

CEO Robert Bruner delivered the administrative report.

VI. New Business

a. Resolution 2018-04 Approve Settlement Agreement with CGI Technology Solutions, Inc. and Genesee County

Moved by: DeLong
Supported by: Smith

Yes: X No: ___

b. Resolution 2018-05 Approve Amendment No. 1 to FMS Program-CGI Advantage360® Service Agreement

Moved by: Scott
Supported by: DeLong

Yes: X No: ___

II. Public Comment

None

III. Other Business

None

IV. Adjournment

Motion to adjourn the meeting at 2:10 PM.

Moved by: Scott

Supported by: DeLong

Yes: X No:

Certification of Minutes

Approved by the Executive Committee on May 10, 2018.

Authority Secretary

Date

PROPOSED



Michigan Municipal Services Authority

Administrative Report

Prepared May 2, 2018

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Financial Report

MMSA Administrative Report

Collaborate • Innovate • Serve

Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of March 31, 2018

Fund:

General Fund

	Year Ending 09/30/2017	Year Ending 09/30/2018	Year To Date 03/31/2018		
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	% BDGT
Revenue					
539000 - State Grants	0	0	150,000	37,500	25.00 %
699272 - Interfund Transfer In - VHWM	120,036	125,500	53,500	0	0.00 %
699273 - Interfund Transfer In - FMS	120,036	125,500	53,500	0	0.00 %
Total Revenue	240,072	251,000	257,000	37,500	14.59 %
GROSS PROFIT	240,072	251,000	257,000	37,500	14.59 %
Expenditures					
Salary and Fringes					
701000 - Personal Services	217,363	197,000	197,000	0	0.00 %
702000 - Wages - Administrative Staff	0	0	0	28,600	0.00 %
703000 - Salary Director	0	0	0	55,243	0.00 %
708000 - MESC Taxes	0	0	0	315	0.00 %
710000 - FUTA Taxes	0	0	0	68	0.00 %
715000 - Social Security & Medicare	0	0	0	6,145	0.00 %
718000 - Insurance - Health	0	0	0	6,777	0.00 %
Total Salary and Fringes	217,363	197,000	197,000	97,148	49.31 %
Operating					
752000 - Office Expense	0	0	0	2,118	0.00 %
800000 - Other Services and Charges	600	32,000	32,000	0	0.00 %
801000 - Professional and Contractual Services	10,000	22,000	28,000	7,926	28.31 %
802000 - Legal & Accounting	6,486	0	0	10,500	0.00 %
804000 - Bank Service Charges	0	0	0	1,122	0.00 %
840000 - Insurance - General	0	0	0	2,406	0.00 %
861000 - Mileage Reimbursement	0	0	0	365	0.00 %
913000 - Travel Expenses	0	0	0	627	0.00 %
Total Operating	17,086	54,000	60,000	25,064	41.77 %
Total Expenditures	234,449	251,000	257,000	122,212	47.55 %
NET OPERATING REVENUE	5,623	0	0	(84,712)	0.00 %
NET REVENUE	5,623	0	0	(84,712)	0.00 %

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

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Michigan Municipal Services Authority
 REVENUE AND EXPENDITURE REPORT
 As of March 31, 2018

Fund:

Virtual Health Wellness Marketplace Fund

	Year Ending 09/30/2017	Year Ending 09/30/2018	Year To Date 03/31/2018		
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	% BDGT
Revenue					
671000 - Contract Revenue	731,224	755,124	57,483	57,225	99.55 %
Total Revenue	731,224	755,124	57,483	57,225	99.55 %
GROSS PROFIT	731,224	755,124	57,483	57,225	99.55 %
Expenditures					
Operating					
801000 - Professional and Contractual Services	869,594	744,706	184,535	185,806	100.69 %
995101 - Transfer Out - GF	120,036	125,500	53,500	0	0.00 %
Total Operating	989,630	870,206	238,035	185,806	78.06 %
Total Expenditures	989,630	870,206	238,035	185,806	78.06 %
NET OPERATING REVENUE	(258,406)	(115,082)	(180,551)	(128,581)	71.22 %
NET REVENUE	(258,406)	(115,082)	(180,551)	(128,581)	71.22 %

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.
 Created on: 04/12/2018 11:02 AM

Michigan Municipal Services Authority
 REVENUE AND EXPENDITURE REPORT
 As of March 31, 2018

Fund:

Financial Management System Fund

	Year Ending 09/30/2017	Year Ending 09/30/2018	Year To Date 03/31/2018		
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	% BDGT
Revenue					
671000 - Contract Revenue	4,363,430	2,863,430	2,863,430	1,889,620	65.99 %
Total Revenue	4,363,430	2,863,430	2,863,430	1,889,620	65.99 %
GROSS PROFIT	4,363,430	2,863,430	2,863,430	1,889,620	65.99 %
Expenditures					
Operating					
801000 - Professional and Contractual Services	4,206,584	2,729,000	2,729,000	1,775,718	65.07 %
995101 - Transfer Out - GF	120,036	128,500	53,500	0	0.00 %
Total Operating	4,326,620	2,857,500	2,782,500	1,775,718	63.82 %
Total Expenditures	4,326,620	2,857,500	2,782,500	1,775,718	63.82 %
NET OPERATING REVENUE	36,810	5,930	80,930	113,902	140.74 %
NET REVENUE	36,810	5,930	80,930	113,902	140.74 %

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.
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Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of March 31, 2018

Fund:

Michigan Municipal Services Authority

	Year Ending	Year Ending		Year To Date	
	09/30/2017	09/30/2018	09/30/2018	03/31/2018	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	% BDGT
Revenue					
539000 - State Grants	0	0	150,000	37,500	25.00 %
671000 - Contract Revenue	4,854,582	3,618,554	2,920,913	1,946,845	66.65 %
699272 - Interfund Transfer In - VHWM	120,036	128,500	53,500	0	0.00 %
699273 - Interfund Transfer In - FMS	120,036	128,500	53,500	0	0.00 %
Total Revenue	5,094,654	3,875,554	3,177,913	1,984,345	62.44 %
GROSS PROFIT	5,094,654	3,875,554	3,177,913	1,984,345	62.44 %
Expenditures					
Salary and Fringes					
701000 - Personal Services	217,363	197,000	197,000	0	0.00 %
702000 - Wages - Administrative Staff	0	0	0	28,600	0.00 %
703000 - Salary Director	0	0	0	55,243	0.00 %
708000 - MESC Taxes	0	0	0	315	0.00 %
710000 - FUTA Taxes	0	0	0	68	0.00 %
715000 - Social Security & Medicare	0	0	0	6,145	0.00 %
718000 - Insurance - Health	0	0	0	6,777	0.00 %
Total Salary and Fringes	217,363	197,000	197,000	97,148	49.31 %
Operating					
752000 - Office Expense	0	0	0	2,118	0.00 %
800000 - Other Services and Charges	600	32,000	32,000	0	0.00 %
801000 - Professional and Contractual Services	5,055,403	3,495,706	2,941,535	1,969,450	66.95 %
802000 - Legal & Accounting	37,261	0	0	10,500	0.00 %
804000 - Bank Service Charges	0	0	0	1,122	0.00 %
840000 - Insurance - General	0	0	0	2,406	0.00 %
861000 - Mileage Reimbursement	0	0	0	365	0.00 %
913000 - Travel Expenses	0	0	0	627	0.00 %
995101 - Transfer Out - GF	0	254,000	107,000	0	0.00 %
Total Operating	5,093,264	3,781,706	3,080,535	1,986,588	64.49 %
Total Expenditures	5,310,627	3,978,706	3,277,535	2,083,736	63.58 %
NET OPERATING REVENUE	(215,973)	(103,152)	(99,621)	(99,391)	99.77 %
NET REVENUE	(215,973)	(103,152)	(99,621)	(99,391)	99.77 %

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Michigan Municipal Services Authority
COMPARATIVE BALANCE SHEET

As of Date:

03/31/2018

Fund:

Michigan Municipal Services Authority

	PERIOD ENDED 9/30/2017	PERIOD ENDED 03/31/2018
ASSETS		
Current Assets		
Bank Accounts		
001000 - Cash	337,709	230,440
Total Bank Accounts	337,709	230,440
Other Current Assets		
018000 - Due from Other Governmental Units	0	0
071000 - Due from Cities	115,602	1
Total Other Assets	115,602	1
Total Current Assets	453,311	230,441
TOTAL ASSETS	453,311	230,441
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
202000 - Accounts Payable	126,033	6,699
Total Accounts Payable	126,033	6,699
Other Current Liabilities		
214101 - Due to GF	0	0
252000 - Accrued Federal WH	0	0
253000 - Accrued FICA	0	0
254000 - Accrued FUTA	0	0
255000 - Accrued MESC	0	0
257000 - Accrued Salaries Wages	4,146	0
259000 - Accrued State WH	473	473
Total Other Current Liabilities	4,619	473
Total Current Liabilities	130,652	7,172
Total Liabilities	130,652	7,172
Equity		
390000 - Fund Balance - Unassigned	322,659	322,660
Net Revenue	0	(99,391)
Total Equity	322,659	223,269
TOTAL LIABILITIES AND EQUITY	453,311	230,441

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Created on: 04/12/2018 01:55 PM

FMS Program Report

MMSA Administrative Report

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FMS Program Update

Genesee County

- Genesee County, MMSA, and CGI executed the attached letter agreement
- CGI and MMSA invoiced Genesee County for remaining balances

Amendment No. 1

- Authority, participants, and CGI are discussing schedule changes included and commitments removed from the Amendment before the participants consider approval



CGI Technologies and Solutions Inc.
300 South Washington Square, Suite 405
Lansing, Michigan 48933
Tel. 248.496.4336

cgi.com

Delivery by Hand

April 25, 2018

Commissioner Mark Young
Chairman, Genesee County Board of Commissioners
Genesee County Administration Building – Room 223
1101 Beach Street
Flint, Michigan 48502-1470

Robert J. Bruner, Jr.
Chief Executive Officer
Michigan Municipal Services Authority
200 Townsend Street, Suite 900
Lansing, Michigan 48933-1529

Gentlemen:

This letter agreement (“Letter Agreement”) memorializes the agreement of Genesee County (“County”), the Michigan Municipal Services Authority (“MMSA”), and CGI Technologies and Solutions Inc. (“CGI”) concerning termination of the following agreements as between MMSA and CGI, on the one hand, and the County, on the other (collectively, “Agreements”):

- The FMS Program – CGI Advantage360 Service Agreement, dated March 31, 2015, among MMSA, CGI, and Participating Municipalities (including Genesee County, Kent County, City of Grand Rapids) (“Program Agreement”)
- The Participation Agreement, dated June 1, 2015, among MMSA, Genesee County, and CGI
- The Implementation and Support Services Agreement, dated June 1, 2015, between Genesee County and CGI

The Program Agreement otherwise remains in full force and effect between MMSA and CGI.

Once executed by you both in the spaces provided, this Letter Agreement shall be effective on the date of such execution and shall constitute an amendment of the Agreements. In the event of a conflict between the terms of this Letter Agreement and the terms of the Agreements, this Letter Agreement shall control.

1. For the convenience of the County, the Agreements as they relate to the County, shall terminate on March 30, 2018. In accordance with Section 7.2.D of the Program Agreement, CGI will promptly return to the County any data or other County materials not previously returned to the County. The County agrees that, beyond satisfaction of CGI’s obligation under this Paragraph 1, CGI and MMSA have no further obligation to perform services or to provide deliverables under the Agreements.




2. No later than fourteen (14) calendar days following execution of this Letter Agreement, the County will pay to CGI and MMSA \$752,918.75. Payment will be made by the County per the right hand column noted in ATTACHMENT 1.
3. Subject to final execution of this Letter Agreement and payment in full of the amount specified in Paragraph 2, the parties agree that (1) the County has no further payment obligations under the Original Agreement, including no further payment obligations to the MMSA related to any grant money that passed through the MMSA to the County to facilitate the County's purchase of the software under the agreements (the "State Grant"), and (2) the MMSA has no further obligations relating to any repayment of State Grant money required by the State of Michigan. In the event that the State of Michigan seeks to recoup any State Grant money from the County, the County may void this Letter Agreement.
4. None of the parties to this Letter Agreement will make any statement to any third party that disparages the other parties' performance under the Agreements or any other existing agreement between the parties, nor will any party make a statement to any third party that disparages any person or persons involved in performance of the Agreements.
5. Except for obligations assumed in this Letter Agreement, the County hereby releases CGI and MMSA, and CGI and MMSA hereby release the County, and each of their respective directors, officers, agents, employees, representatives, insurers, parents, and subsidiaries, from any and all claims that either may have against the other arising out of or relating to the Agreements.

If the foregoing accurately states our agreement to amend the Agreements, please sign below in the space provided (two signed originals enclosed) and return one fully executed copy to me.

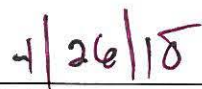
Respectfully,

Jon Jasper
Vice President, Consulting Services

SO AGREED:



Mark Young
Chairman, Genesee County Board of Commissioners



Date



A handwritten signature in black ink, appearing to read 'Robert J. Bruner, Jr.', written over a horizontal line.

Robert J. Bruner, Jr.
CEO, Michigan Municipal Services Authority

04/26/2018

Date



CGI Technologies and Solutions Inc.
 300 South Washington Square, Suite 405
 Lansing, Michigan 48933
 Tel. 248.496.4336

cgi.com

**ATTACHMENT 1
 DISPOSITION OF OUTSTANDING CGI INVOICES**

CGI Invoice Number	CGI Invoice Description	Remaining Amount Due on CGI Invoice	Agreed Dispositon of CGI Invoice	Genesee County COMMITMENT TO PAY (to CGI and MMSA)
US312042648	CCR 6 BPR Support	\$5,462.37	Pay Remainder in Full	\$5,462.37
US312042895	HRM Milestone BPD Inventory	\$8,207.53	Pay in Full	\$8,207.53
US312043507	Year 3 SaaS Subscription	\$912,000.00	CGI to Revise Invoice to MMSA - New Amount:	\$441,500.00
			MMSA 7% Fee to be reflected in MMSA's invoice	\$30,905.00
US312043880	CCR5 Finance Extension	\$266,117.40	CGI to Revise Invoice - New Amount:	\$47,793.65
US312043881	HRM Milestone August Services (full reversal)	\$95,000.00	CGI to Cancel Invoice	\$0.00
US312043883	FM Milestone Reports Complete	\$31,202.10	Pay in Full	\$31,202.10
US312043884	FM Milestone Interfaces (includes credit of \$6,408 for BSA interface)	\$92,277.00	Pay Remainder in Full	\$92,277.00
US312043890	Retainage (includes reversal for removal of BSA interface from scope)	\$95,571.10	Pay Remainder in Full	\$95,571.10
			TOTAL DUE	\$752,918.75

Stop-loss Insurance Cooperative Program Development Report

MMSA Administrative Report

Stop-loss Insurance Cooperative Program Development Report

Participants

- Calhoun County
- Grand Rapids
- Oakland County
- Troy

Schedule

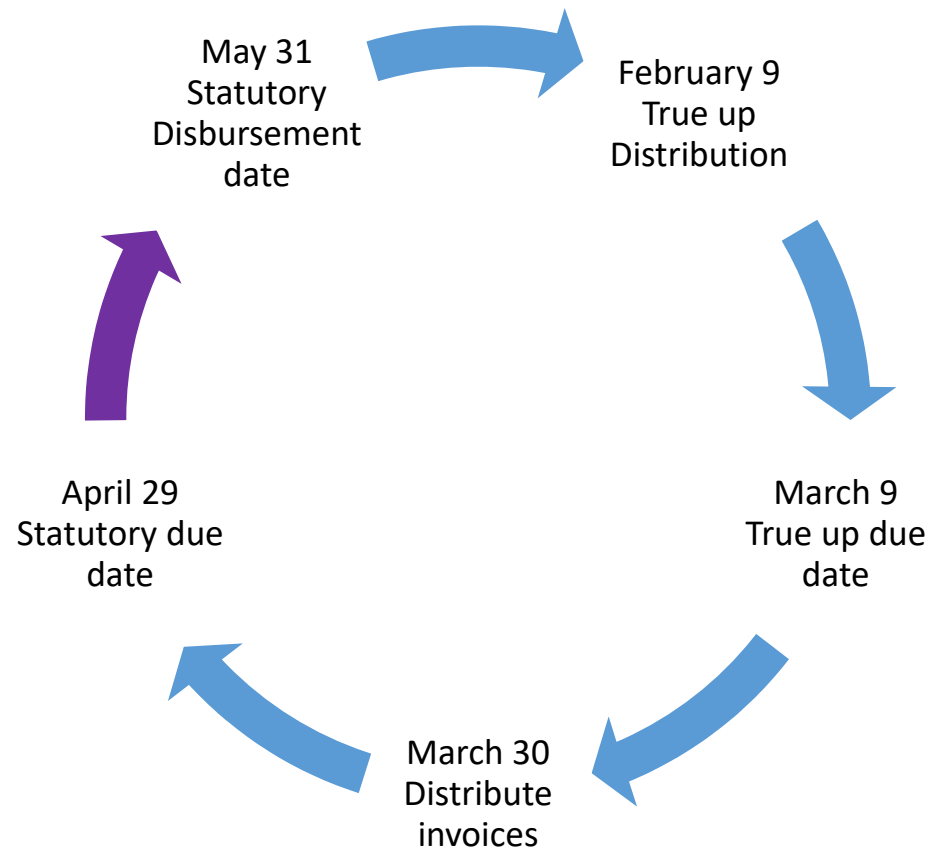
- May - Complete feasibility study
- June - RFP participation deadline
- July - Complete updated data collection
- August - Issue RFP

METRO Act Administration

LCSA Administrative Report

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2018 METRO Act Administration



Collaborate • Innovate • Serve

2018 METRO Act Administration

- Contacted 119 providers
- Updated 6,830 unique records
- Calculated maintenance fees
- Prepared and distributed invoices
- Collected maintenance fees
- Prepared fee sharing calculator for more than 1,200 townships
- Prepared payment template for nearly 1,800 municipalities

2018 METRO Act Administration

Next Steps

- Calculate payments for townships
 - MDOT calculates payments for cities and villages
- Prepare for May 25 LCSA Council meeting
- Distribute fee sharing payments by May 31



**EXECUTIVE COMMITTEE
RESOLUTION 2018-XX**

FY 2018-2019 General Appropriations Act

The Executive Committee of the Michigan Municipal Services Authority resolves:

Section 1. Title. This resolution shall be known and may be cited as the Michigan Municipal Services Authority FY 2018-2019 General Appropriations Act.

Section 2. Public Hearing. In compliance with 1963 (2nd Ex Sess) PA 43, MCL 141.411 to 141.415, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on [to be determined] and a public hearing on the proposed budget was held by the Executive Committee of the Michigan Municipal Services Authority (“Authority”) on July 12, 2018.

Section 3. Millage Levy. The Authority is not authorized to levy taxes.

Section 4. Adoption of Budget by Activity. The Executive Committee of the Authority adopts the budget for the Authority for the fiscal year beginning on October 1, 2018 and ending on September 30, 2019 by activity. Authority officials responsible for the expenditures authorized in the budget may expend Authority funds up to, but not to exceed, the total appropriation authorized for each activity.

Section 5. Payment of Bills. All claims or bills against the Authority shall be approved by the Executive Committee of the Authority before payment by the Authority. However, the Treasurer of the Authority may pay certain claims or bills before payment is approved by the Executive Committee of the Authority to avoid late penalties, service charges, or interest. Any claims or bills paid before approval by the Executive Committee shall be reported by the Treasurer to the Executive Committee for approval at the next meeting of the Executive Committee.

Section 6. Estimated Revenues and Expenditures. Estimated total revenues and expenditures for the Authority for FY 2018-2019 are:

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>
General Fund	\$150,000	\$257,000
FMS Fund	\$1,889,620	\$1,766,698

**Michigan Municipal Services Authority
General Fund**

	Year Ending 09/30/2017	Year Ending 09/30/2018	Year Ending 09/30/2018	Year Ending 9/30/2019
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDATION
OPERATING REVENUES				
539000 - State Grants	0	0	150,000	150,000
TOTAL OPERATING REVENUES	0	0	150,000	150,000
EXPENDITURES				
SALARY AND FRINGES				
701000 - Personal Services	217,363	197,000	197,000	197,000
702000 - Wages - Administrative Staff	0	0	0	0
703000 - Salary Director	0	0	0	0
708000 - MESC Taxes	0	0	0	0
710000 - FUTA Taxes	0	0	0	0
715000 - Social Security & Medicare	0	0	0	0
718000 - Insurance - Health	0	0	0	0
TOTAL SALARY AND FRINGES	217,363	197,000	197,000	197,000
OPERATING EXPENSES				
752000 - Office Expense	0	0	0	0
800000 - Other Services and Charges	600	32,000	32,000	32,000
801000 - Professional and Contractual Services	10,000	22,000	28,000	28,000
802000 - Legal & Accounting	6,486	0	0	0
804000 - Bank Service Charges	0	0	0	0
840000 - Insurance - General	0	0	0	0
861000 - Mileage Reimbursement	0	0	0	0
913000 - Travel Expenses	0	0	0	0
TOTAL OPERATING EXPENSES	17,086	54,000	60,000	60,000
TOTAL EXPENDITURES	234,449 [1]	251,000	257,000	257,000
OPERATING INCOME (LOSS)	(234,449) [1]	(251,000)	(107,000)	(107,000)
TRANSFERS				
Transfers in	240,072 [1]	144,848	153,827	122,922
Transfers out	0	0	(127,051)	0
CHANGE IN NET POSITION	5,623 [1]	(106,152)	(80,224)	15,922
BEGINNING NET POSITION		322,659 [2]	322,659 [2]	242,435
ENDING NET POSITION		216,507	242,435	258,357

Notes

[1] As reported on FINANCIAL STATEMENTS September 30, 2017 page 8

[2] As reported on FINANCIAL STATEMENTS September 30, 2017 pages 1 and 2

**Michigan Municipal Services Authority
VHWM**

	Year Ending 09/30/2017	Year Ending 09/30/2018	Year Ending 9/30/2019	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDATION
OPERATING REVENUES				
671000 - Contract Revenue	731,224	755,124	57,483	0
TOTAL OPERATING REVENUES	731,224 [1]	755,124	57,483	0
EXPENDITURES				
OPERATING EXPENSES				
801000 - Professional and Contractual Services	869,594	744,706	184,535	0
TOTAL OPERATING EXPENSES	869,594	744,706	184,535	0
TOTAL EXPENDITURES	869,594 [1]	744,706	184,535	0
OPERATING INCOME (LOSS)	(138,370) [1]	10,418	(127,051)	0
TRANSFERS				
Transfers in	0	0	127,051	0
Transfers out	(120,036) [1]	(10,418)	0	0
CHANGE IN NET POSITION	(258,406) [1]	0	0	0
BEGINNING NET POSITION		0	0	0
ENDING NET POSITION		0	0	0

Notes

[1] As reported on FINANCIAL STATEMENTS September 30, 2017 page 8

**Michigan Municipal Services Authority
FMS**

	Year Ending 09/30/2017	Year Ending 09/30/2018	Year Ending 9/30/2019	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDATION
OPERATING REVENUES				
671000 - Contract Revenue	4,363,430	2,863,430	2,362,025	1,889,620
TOTAL OPERATING REVENUES	4,363,430 [1]	2,863,430	2,362,025	1,889,620
EXPENDITURES				
OPERATING EXPENSES				
801000 - Professional and Contractual Services	4,206,584	2,729,000	2,208,198	1,766,698
TOTAL OPERATING EXPENSES	4,206,584	2,729,000	2,208,198	1,766,698
TOTAL EXPENDITURES	4,206,584 [1]	2,729,000	2,208,198	1,766,698
OPERATING INCOME (LOSS)	156,846 [1]	134,430	153,827	122,922
TRANSFERS				
Transfers in				
Transfers out	(120,036) [1]	(134,430)	(153,827)	(122,922)
CHANGE IN NET POSITION	36,810 [1]	0	0	0
BEGINNING NET POSITION		0	0	0
ENDING NET POSITION		0	0	0

Notes

[1] As reported on FINANCIAL STATEMENTS September 30, 2017 page 8

**Michigan Municipal Services Authority
All Funds**

	Year Ending	Year Ending		Year Ending
	09/30/2017	09/30/2018	09/30/2018	9/30/2019
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDATION
OPERATING REVENUES				
539000 - State Grants	0	0	150,000	150,000
671000 - Contract Revenue	5,094,654	3,618,554	2,419,508	1,889,620
TOTAL OPERATING REVENUES	5,094,654 [1]	3,618,554	2,569,508	2,039,620
EXPENDITURES				
SALARY AND FRINGES				
701000 - Personal Services	217,363	197,000	197,000	197,000
702000 - Wages - Administrative Staff	0	0	0	0
703000 - Salary Director	0	0	0	0
708000 - MESC Taxes	0	0	0	0
710000 - FUTA Taxes	0	0	0	0
715000 - Social Security & Medicare	0	0	0	0
718000 - Insurance - Health	0	0	0	0
TOTAL SALARY AND FRINGES	217,363	197,000	197,000	197,000
OPERATING EXPENSES				
752000 - Office Expense	0	0	0	0
800000 - Other Services and Charges	600	32,000	32,000	32,000
801000 - Professional and Contractual Services	5,086,178	3,495,706	2,420,733	1,794,698
802000 - Legal & Accounting	6,486	0	0	0
804000 - Bank Service Charges	0	0	0	0
840000 - Insurance - General	0	0	0	0
861000 - Mileage Reimbursement	0	0	0	0
913000 - Travel Expenses	0	0	0	0
TOTAL OPERATING EXPENSES	5,093,264	3,527,706	2,452,733	1,826,698
TOTAL EXPENDITURES	5,310,627 [1]	3,724,706	2,649,733	2,023,698
OPERATING INCOME (LOSS)	(215,973) [1]	(106,152)	(80,224)	15,922
TRANSFERS				
Transfers in	240,072 [1]	144,848	280,878	122,922
Transfers out	(240,072) [1]	(144,848)	(280,878)	(122,922)
BEGINNING NET POSITION	538,632 [2]	322,659 [3]	322,659 [3]	242,435
ENDING NET POSITION	322,659 [3]	216,507	242,435	258,357

Notes

[1] As reported on FINANCIAL STATEMENTS September 30, 2017 page 8

[2] As reported on FINANCIAL STATEMENTS September 30, 2017 pages 2 and 7

[3] As reported on FINANCIAL STATEMENTS September 30, 2017 pages 1 and 2

Section 7. Periodic Financial Reports. The Chief Administrative Officer shall provide the Executive Committee of the Authority at the meeting of the Executive Committee immediately following the end of each fiscal quarter, and at the final meeting of the Executive Committee of the fiscal year, a report of fiscal year to date revenues and expenditures compared to the budgeted amounts for the fiscal year.

Section 8. Budget Monitoring. Whenever it appears to the Chief Administrative Officer of the Authority that the actual and probable revenues in any fund of the Authority will be less than the estimated revenues upon which appropriations from the fund were based, and when it appears that expenditures will exceed an appropriation, the Chief Administrative Officer shall present recommendations to the Executive Committee to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. The recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 9. Adoption. Motion made by _____ Seconded by _____ to adopt this resolution as the general appropriations act for the Authority for the fiscal year ending September 30, 2019. Upon a roll call vote, the following members of the Executive Committee voted yes: _____. The following noted no: _____.

Secretary's Certification:

I certify that this resolution was duly adopted by the Executive Committee of the Michigan Municipal Services Authority at a properly-noticed open meeting held with a quorum present on July 12, 2018.

By: _____
James Cambridge
Authority Secretary



**EXECUTIVE COMMITTEE
RESOLUTION 2018-06**

FY 2018-2019 Budget Time Schedule

The Executive Committee of the Michigan Municipal Services Authority resolves that the following budget time schedule is approved for the Michigan Municipal Services Authority ("Authority") in compliance with the Uniform Budgeting and Accounting Act, 1968 PA 2, MCL 141.421 to 141.440a, for the fiscal year beginning on October 1, 2018 and ending on September 30, 2019:

On or About
April 2, 2018:

Step

The budgetary centers of the Authority shall provide to the CEO information which the CEO considers necessary and essential to the preparation of a budget for the ensuing fiscal period for presentation to the Authority's Executive Committee.

May 10, 2018:

The CEO shall transmit the recommended budget to the Executive Committee.

July 12, 2018:

The recommended budget transmitted by the CEO shall be considered by the Executive Committee and a public hearing shall be held before final passage of a general appropriations act by the Executive Committee.

Secretary's Certification:

I certify that this resolution was duly adopted by the Executive Committee of the Michigan Municipal Services Authority at a properly-noticed open meeting held with a quorum present on May 10, 2018.

By: _____
James Cambridge
Authority Secretary



**EXECUTIVE COMMITTEE
RESOLUTION 2018-07**

FY 2018-2019 Budget Notice

The Executive Committee of the Michigan Municipal Services Authority (“Authority”) resolves that the law firm of Dykema Gossett PLLC is authorized to assist the Authority’s Secretary in securing the publication of notice of a public hearing of the FY 2018-2019 budget for the Authority in compliance with 1963 (2nd Ex Sess) PA 43, MCL 141.411 to 141.415. The notice shall be in a form substantially similar to the following:

NOTICE OF PUBLIC HEARING

A public hearing is scheduled for 1:30 p.m. on Thursday, July 12, 2018 at a regular meeting of the Executive Committee of the Michigan Municipal Services Authority (“Authority”) held at 201 Townsend St., # 900, Lansing, MI 48909 for discussing adoption of the budget for the Authority for the 2018-2019 fiscal year. The meeting will be held in compliance with the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275. A copy of the proposed budget is available for public inspection at 201 Townsend St., # 900, Lansing, MI 48909 and <http://www.michiganmsa.org>.

**THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT
THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.***

*Note: This notice is printed in compliance with 1963 (2nd Ex Sess) PA 43, MCL 141.411 to 141.415. The Authority is not authorized to levy taxes.

James Cambridge
Authority Secretary

Secretary’s Certification:

I certify that this resolution was duly adopted by the Executive Committee of the Michigan Municipal Services Authority at a properly-noticed open meeting held with a quorum present on May 10, 2018.

By: _____
James Cambridge
Authority Secretary