



Michigan Municipal Services Authority

PO BOX 12012, LANSING MI 48901-2012

**EXECUTIVE COMMITTEE
REGULAR MEETING**

Thursday, May 9, 2019 at 1:30 PM

Capitol View Building
201 Townsend St Suite 900
Lansing, MI 48933

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes**
 - a. Minutes of the April 11, 2019 regular Executive Committee meeting
- V. Administrative Report**
- VI. New Business**
 - a. Resolution 2019-06 Depository Bank Account Signers
- VII. Public Comment**
- VIII. Other Business**
 - a. CEO replacement
- IX. Adjournment**

A copy of the proposed minutes of the meeting will be available for public inspection at the principal office of the Authority within 8 business days. A copy of the approved minutes of the meeting, including any corrections, will be available for public inspection at the principal office of the Authority within 5 business days after approval.



Michigan Municipal Services Authority

PO BOX 12012, LANSING MI 48901-2012

**EXECUTIVE COMMITTEE
REGULAR MEETING**

Thursday, April 11, 2019 at 1:30 p.m.

Capital View Building
Constitution Room – 9th Floor
201 Townsend Street
Lansing, MI 48933

MINUTES

Proposed Minutes Approved Minutes

MEETING TYPE: Regular Special

I. Call to Order

The meeting was called to order at 1:32 PM.

II. Roll Call

Executive Committee Member Attendance:

	PRESENT	ABSENT
Kelli Scott, Chairperson*	X	
James Cambridge, Secretary*	X	
Eric DeLong, Treasurer*	X	
Dominick Pallone, Member		X
Doug Smith, Member*	X	

*Participated via teleconference.

Other attendees:

- Robert Bruner, Michigan Municipal Services Authority
- Kristen Delaney, Michigan Municipal Services Authority
- Steven Liedel, Dykema*

III. Approval of Agenda

Moved by: Cambridge
Supported by: DeLong

Yes: X No: ___

IV. Approval of Minutes

a. Minutes of the February 14, 2019 regular Executive Committee meeting

Moved by: Cambridge
Supported by: DeLong

Yes: X No: ___

V. Administrative Report

Bruner delivered the Administrative Report.

VI. New Business

a. Resolution 2019-06 LCSA Notice

DeLong made a motion to table Resolution 2019-06 LCSA Notice

Moved by: DeLong
Supported by: Cambridge

Yes: X No: ___

Smith and Liedel excused themselves from the meeting at 2:00 PM.

II. Public Comment

Chairperson Scott took the opportunity to formally acknowledge Bruner's notice. She stated that the board appreciates his service to the MMSA.

III. Other Business

None.

IV. Adjournment

Motion to adjourn the meeting at 2:17 PM.

Moved by: Cambridge
Supported by: DeLong

Yes: X No:

Certification of Minutes

Approved by the Executive Committee on May 9, 2019.

Authority Secretary

Date



Michigan Municipal Services Authority

Administrative Report

Prepared May 3, 2019

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Financial Report

MMSA Administrative Report

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Financial Report

- To be distributed prior to the meeting

General Fund Expenses

MMSA Administrative Report

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Michigan Municipal Services Authority

PO BOX 12012, LANSING MI 48901-2012

DATE: April 22, 2019

TO: Executive Committee

FROM: Robert Bruner, CEO

SUBJECT: General Fund Expenses

Salary and Fringes

Employee	Budgeted	Year to Date 03/31/2019	Average Month
Bruner	\$114,449	\$56,220	\$9,370
Delaney	\$57,200	\$27,280	\$4,547
Fringes	\$28,351	\$10,780	\$1,796
Total	\$200,000	\$94,280	\$15,713

Operating Expenses

Description	Provider	Budgeted	Year to Date 03/31/2019	Average Month	Frequency
Legal	Dykema Gossett PLLC	\$18,000	\$4,683	\$1,561	Monthly
Accounting	Plante & Moran, PLLC	\$16,000	\$7,526	\$1,254	Monthly
Audit	Maner Costerisan PC	\$11,000	\$10,100	N/A	Annually
Bank Service Charges	Fifth Third Bank	\$2,500	\$1,129	\$188	Monthly
HR and Benefits Consulting	The Segal Company (Midwest), Inc.	\$16,000	\$11,344	N/A	Variable
Insurance	The Cincinnati Insurance Company	\$2,781	\$2,085	N/A	Annually
Professional Development	PTD Technology	\$1,560	\$1,170	N/A	Variable
Miscellaneous	Google, conferences, memberships, mileage, USPS, etc.	\$12,000	\$5,997	\$1,000	Monthly
Total Operating		\$79,841	\$44,034		
Total Expenses		\$279,841	\$138,314		

FY 2019-2020 General Appropriations Act

MMSA Administrative Report

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FY 2019-2020 General Appropriations Act

- June 13, 2019: Receive FYE 2020 budget recommendation
- July 11, 2019: Budget hearing
- Draft budget recommendation is attached
- Plante Moran can assist with budget preparation if necessary



**EXECUTIVE COMMITTEE
RESOLUTION 2019-XX**

FY 2019-2020 General Appropriations Act

The Executive Committee of the Michigan Municipal Services Authority resolves:

Section 1. Title. This resolution shall be known and may be cited as the Michigan Municipal Services Authority FY 2019-2020 General Appropriations Act.

Section 2. Public Hearing. In compliance with 1963 (2nd Ex Sess) PA 43, MCL 141.411 to 141.415, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on [to be determined] and a public hearing on the proposed budget was held by the Executive Committee of the Michigan Municipal Services Authority (“Authority”) on [to be determined].

Section 3. Millage Levy. The Authority is not authorized to levy taxes.

Section 4. Adoption of Budget by Activity. The Executive Committee of the Authority adopts the budget for the Authority for the fiscal year beginning on October 1, 2019 and ending on September 30, 2020 by activity. Authority officials responsible for the expenditures authorized in the budget may expend Authority funds up to, but not to exceed, the total appropriation authorized for each activity.

Section 5. Payment of Bills. All claims or bills against the Authority shall be approved by the Executive Committee of the Authority before payment by the Authority. However, the Treasurer of the Authority may pay certain claims or bills before payment is approved by the Executive Committee of the Authority to avoid late penalties, service charges, or interest. Any claims or bills paid before approval by the Executive Committee shall be reported by the Treasurer to the Executive Committee for approval at the next meeting of the Executive Committee.

Section 6. Estimated Revenues and Expenditures. Estimated total revenues and expenditures for the Authority for FY 2019-2020 are:

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>
General Fund	\$150,000	\$279,841
FMS Fund	\$1,889,620	\$1,766,698

Section 7. Periodic Financial Reports. The Chief Administrative Officer shall provide the Executive Committee of the Authority at the meeting of the Executive Committee immediately following the end of each fiscal quarter, and at the final meeting of the Executive Committee of the fiscal year, a report of fiscal year to date revenues and expenditures compared to the budgeted amounts for the fiscal year.

Section 8. Budget Monitoring. Whenever it appears to the Chief Administrative Officer of the Authority that the actual and probable revenues in any fund of the Authority will be less than the estimated revenues upon which appropriations from the fund were based, and when it appears that expenditures will exceed an appropriation, the Chief Administrative Officer shall present recommendations to the Executive Committee to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. The recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 9. Adoption. Motion made by _____. Seconded by _____ to adopt this resolution as the general appropriations act for the Authority for the fiscal year ending September 30, 2020. Upon a roll call vote, the following members of the Executive Committee voted yes: _____. The following noted no: _____.

Secretary's Certification:

I certify that this resolution was duly adopted by the Executive Committee of the Michigan Municipal Services Authority at a properly-noticed open meeting held with a quorum present on [to be determined].

By: _____
James Cambridge
Authority Secretary

**FY 2019-2020 General Appropriations Act
General Fund**

	Year Ending \$43,008.00	Year Ending \$43,373.00	Year Ending \$43,738.00	Year Ending \$43,738.00	Year Ending \$44,104.00
	END BALANCE	END BALANCE	ORIGINAL BUDGET	AMENDEDMENT	RECOMMENDATION
Contract Revenue	\$0.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00
TOTAL REVENUES	\$0.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00
Personal Services			\$200,000.00	\$200,000.00	\$200,000.00
Legal			\$18,000.00	\$18,000.00	\$18,000.00
Accounting			\$16,000.00	\$16,000.00	\$16,000.00
Audit			\$11,000.00	\$11,000.00	\$11,000.00
Bank Service Charges			\$2,000.00	\$2,500.00	\$2,500.00
HR and Benefits Consulting			\$0.00	\$16,000.00	\$16,000.00
Insurance			\$2,000.00	\$2,781.00	\$2,781.00
Professional Development			\$0.00	\$1,560.00	\$1,560.00
Miscellaneous			\$8,000.00	\$12,000.00	\$12,000.00
TOTAL EXPENDITURES	\$234,449.00	\$271,550.00	\$257,000.00	\$279,841.00	\$279,841.00
OPERATING INCOME (LOSS)	(\$234,449.00)	(\$121,550.00)	(\$107,000.00)	(\$129,841.00)	(\$129,841.00)
TRANSFERS					
Transfers in	\$240,072.00	\$140,157.00	\$122,922.00	\$122,922.00	\$122,922.00
Transfers out	\$0.00	(\$143,910.00)	\$0.00	\$0.00	\$0.00
CHANGE IN NET POSITION	\$5,623.00	(\$125,303.00)	\$15,922.00	(\$6,919.00)	(\$6,919.00)

5/3/2019

Draft - Preliminary to final determination

**FY 2019-2020 General Appropriations Act
VHWM Fund**

	Year Ending 09/30/17	Year Ending 09/30/18	Year Ending 09/30/19	Year Ending 09/30/19	Year Ending 09/30/20
	END BALANCE	END BALANCE	ORIGINAL BUDGET	AMENDEDMENT	RECOMMENDATION
Contract Revenue	\$ 731,224	\$ 57,225	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 731,224	\$ 57,225	\$ -	\$ -	\$ -
Professional and Contractual Services	\$ 869,594	\$ 201,135	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 869,594	\$ 201,135	\$ -	\$ -	\$ -
OPERATING INCOME (LOSS)	\$ (138,370)	\$ (143,910)	\$ -	\$ -	\$ -
TRANSFERS					
Transfers in	\$ -	\$ 143,910	\$ -	\$ -	\$ -
Transfers out	\$ (120,036)	\$ -	\$ -	\$ -	\$ -
CHANGE IN NET POSITION	\$ (258,406)	\$ -	\$ -	\$ -	\$ -

5/3/2019

Draft - Preliminary to final determination

FY 2019-2020 General Appropriations Act

FMS Fund

	Year Ending 09/30/17	Year Ending 09/30/18	Year Ending 09/30/19	Year Ending 09/30/19	Year Ending 09/30/20
	END BALANCE	END BALANCE	ORIGINAL BUDGET	AMENDEDMENT	RECOMMENDATION
Contract Revenue	\$ 4,363,430	\$ 2,362,025	\$ 1,889,620	\$ 1,889,620	\$ 1,889,620
TOTAL REVENUES	\$ 4,363,430	\$ 2,362,025	\$ 1,889,620	\$ 1,889,620	\$ 1,889,620
Professional and Contractual Services	\$ 4,206,584	\$ 2,221,868	\$ 1,766,698	\$ 1,766,698	\$ 1,766,698
TOTAL EXPENDITURES	\$ 4,206,584	\$ 2,221,868	\$ 1,766,698	\$ 1,766,698	\$ 1,766,698
OPERATING INCOME (LOSS)	\$ 156,846	\$ 140,157	\$ 122,922	\$ 122,922	\$ 122,922
TRANSFERS					
Transfers in	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers out	\$ (120,036)	\$ (140,157)	\$ (122,922)	\$ (122,922)	\$ (122,922)
CHANGE IN NET POSITION	\$ 36,810	\$ -	\$ -	\$ -	\$ -

5/3/2019

Draft - Preliminary to final determination

**FY 2019-2020 General Appropriations Act
All Funds**

	Year Ending 09/30/14	Year Ending 09/30/15	Year Ending 09/30/16	Year Ending 09/30/17	Year Ending 09/30/18	Year Ending 09/30/19	Year Ending 09/30/19	Year Ending 09/30/20
	END BALANCE	END BALANCE	END BALANCE	END BALANCE	END BALANCE	ORIGINAL BUDGET	AMENDEDMENT	RECOMMENDATION
TOTAL REVENUES	\$ 2,196,995	\$ 3,311,528	\$ 3,929,622	\$ 5,094,654	\$ 2,569,250	\$ 2,039,620	\$ 2,039,620	\$ 2,039,620
TOTAL EXPENDITURES	\$ 2,003,988	\$ 3,074,541	\$ 3,830,419	\$ 5,310,627	\$ 2,694,553	\$ 2,023,698	\$ 2,046,539	\$ 2,046,539
OPERATING INCOME (LOSS)	\$ 193,007	\$ 236,987	\$ 99,203	\$ (215,973)	\$ (125,303)	\$ 15,922	\$ (6,919)	\$ (6,919)
CHANGE IN NET POSITION	\$ 193,007	\$ 236,987	\$ 99,203	\$ (215,973)	\$ (125,303)	\$ 15,922	\$ (6,919)	\$ (6,919)
BEGINNING NET POSITION	\$ 9,435	\$ 202,442	\$ 439,429	\$ 538,632	\$ 371,515	\$ 246,212	\$ 246,212	\$ 239,293
ENDING NET POSITION	\$ 202,442	\$ 439,429	\$ 538,632	\$ 322,659	\$ 246,212	\$ 262,134	\$ 239,293	\$ 232,374

5/3/2019

Draft - Preliminary to final determination

Program Development Report

MMSA Administrative Report

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Program Development Report

Service	Description	Potential Service Provider(s)	Contact	Status
Analytics, Benchmarking, and Transparency (ABT) Program	A cloud-based business intelligence and transparency solution Delivers an automated platform for local government benchmarking Reduces the cost of complying with legislative transparency requirements	OPENGOV	Brad Snider bsnider@opengov.com • Work (650) 265-6003 • Work (734) 649-3512 • Mobile	No RFP issued Seeking interested agencies
Benefits Administration System	See attached	Segal Consulting	Kim Wixson kwixson@segalco.com • Work (248) 606-1435 • Mobile	Not started
CISO (Chief Information Security Officer) as a Service	The program will provide a shared chief information security office (CISO) to provide consulting and advisory services to multiple local governments.	Counter-Measure Inc.	Matthew LoCricchio matthew.locricchio@counter-measure.com • Work (586) 996-9935 • Mobile	RFP issued Thursday, August 9, 2018 Counter-Measure Inc. selected No contract awarded pending state funding
Compensation Benchmarking	See attached	Segal Consulting	Kim Wixson kwixson@segalco.com • Work (248) 606-1435 • Mobile	Not started
Dental and Vision Purchasing Coalition	See attached	Segal Consulting	Kim Wixson kwixson@segalco.com • Work (248) 606-1435 • Mobile	Not started
Equipment and Service Sharing	This program will provide an online marketplace that makes it easy for public agencies to share heavy equipment (backhoes, bulldozers, excavators, etc.) internally and with other agencies.	MuniRent	Alan Mond, CEO alan@munirent.co • Work (248) 953-3496 • Mobile	No RFP issued Seeking interested agencies
Fleet Management	This program will provide a range of functions, such as vehicle selection, financing, maintenance, fuel management, telematics (tracking and diagnostics), risk and safety management, and disposal.	Enterprise Fleet Management	Adam Beattie adam.s.beattie@efleets.com • Work (248) 426-1634 • Work (734) 845-1564 • Mobile	RFP issued Monday, January 9, 2017 Enterprise Fleet Management selected No contract awarded pending interested agencies
Friend of the Court (FOC) Independent Security Audits	This program will provide shared services agreements for implementation of the Independent Security Audit Requirement Contained in Section 4.33(b) of the Current (Fiscal Year [FY] 2017) Cooperative Reimbursement Program (CRP) Agreement	TBD	TBD	No RFP issued Seeking interested agencies
Health Care Benchmarking	See attached	Segal Consulting	Kim Wixson kwixson@segalco.com • Work (248) 606-1435 • Mobile	Not started
Life and Disability Insurance Pool	See attached	Segal Consulting	Kim Wixson kwixson@segalco.com • Work (248) 606-1435 • Mobile	Not started
Medicare Coordination	This program saves participants health care dollars by maximizing the utilization and coordination of Social Security Disability Insurance and Medicare benefits within the pre-65, inactive, health care covered segment.	SSDC Services	Jodi Maxwell Jodi.Maxwell@ssdcservices.com • Work (248) 277-9243 • Work	RFP issued Monday, May 22, 2017 Agreement approved October 12, 2017 City of Livonia agreement approved March 26, 2018 Seeking interested agencies
Medicare Retiree Carve-Out Pool	See attached	Segal Consulting	Kim Wixson kwixson@segalco.com • Work (248) 606-1435 • Mobile	Not started

Program Development Report

Service	Description	Potential Service Provider(s)	Contact	Status
Municipal Talent Pipeline	A one-stop shop allowing public employers to share talent acquisition, development, and retention services Provides strategic human resource planning services to help organizations anticipate their human capital needs and deliver the services required to meet those needs	Orion Solutions Group	Dave Flynn, President and Co-Founder dflynn@orionsolutionsgroup.net • Work (248) 763-9637 • Mobile	No RFP issued Seeking interested agencies
Real-Time Performance and Advisory Platforms for Water & Wastewater Utilities	Patent pending digital platform to mine real-time data from sensors, scada, process equipment, distribution, collection systems and water meters. Real-time intelligence provided across the entire life cycle of municipal water from raw water sourcing, treatment, pumping, storage, consumption, storm water, collection, wastewater treatment and recycling.	Aquasight	Mahesh Lunani, CEO mahesh@aquasight.io • Work (248) 219-6538 • Mobile (248) 590-2190 • Work	No RFP issued Seeking interested agencies
Transparent Solutions for Pension & OPEB Information	This program will provide actuarial software, actuarial valuations, and benefit consulting	GovInvest	Jason Huk, Director of Sales jason@govinvest.com • Work (925) 989-6598 • Mobile	No RFP issued Seeking interested agencies
Treasury Asset Management Collaboration (TAMC)	TAMC is a shared service provide by the Center for Local Government (CLG) to member governments in Ohio The goal is to offer a collaborative approach to professional portfolio management for local governments The Authority is researching the business case for a similar collaboration in Michigan	TBD	TBD	No RFP issued Seeking interested agencies

Program Development Report

GovInvest Inc. Consulting Agreement

1. X% of total signed contract value for setting a meeting with the decision-makers for all deals totaling under \$100,000.
2. Y% of total signed contract for setting a meeting with the decision-makers for all deals totaling over \$100,000.

CEO Transition Plan

MMSA Administrative Report

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Michigan Municipal Services Authority

PO BOX 12012, LANSING MI 48901-2012

DATE: May 3, 2019
TO: Executive Committee
FROM: Robert Bruner, CEO
SUBJECT: CEO Transition Plan

Accounts Payable (MMSA & LCSA)

Accounts payable are usually processed during the first week of each month. Payables are emailed to the chair of each authority for approval. Once approved, Plante Moran then enters them into a cloud accounting solution. Then staff logs into a website to approve the payments. Kristen has been given access to the website and permission to approve the payments.

Audit Services (MMSA & LCSA)

The Authority last issued a request for proposals for audit services in 2014 and retained Abraham & Gaffney, P.C. ("A&G") to perform the Authority's audits for the fiscal years ending on September 30, in 2014, 2015, 2016 with an option to extend for two (2) additional years of 2017 and 2018. A&G reorganized effective August 1, 2017 and former A&G personnel formed Stevens, Kirinovic, & Tucker P.C. ("SKT") to perform government audits. The Authority retained SKT to perform the Authority's audits for the fiscal years ending September 30, 2017 and 2018. Effective January 1, 2019, SKT merged with Maner Costerisan PC ("MC") and the professionals of SKT joined MC. The Authority retained MC to perform the Authority's audit for the fiscal year ending September 30, 2018.

The Authority's agreement with MC ended with the audit for fiscal year ending September 30, 2018. Accordingly, the Authority needs to procure audit services for the fiscal year ending September 30, 2019 and subsequent fiscal years. The Local Community Stabilization Authority has also retained MC to perform audit services but its agreement with MC ends with the audit for the fiscal year ending September 30, 2019. I suggest the Authority retain MC for the audit for the fiscal year ending September 30, 2019 and then issue a request for proposals for audit services for both authorities for the fiscal year ending September 30, 2020 and subsequent fiscal years.

Contacts:

Bill Tucker (MMSA audit principal)
Principal, Maner Costerisan
btucker@manercpa.com
(517) 999-5808

Steven Kirinovic (LCSA audit principal)
Principal, Maner Costerisan
skirinovic@manercpa.com
(517) 999-5810

Banking (MMSA)

Depository bank account signers will be updated on May 9, 2019 to replace me with Kristen Delaney. Authorized signers will include Kelli Scott, Kristen Delaney, and Eric DeLong. The following individuals have access to the bank website:

Kelli Scott
Kristen Delaney (Admin)

Kari Shea (Plante Moran; read only)
Kelly Schimmoeller (Plante Moran; read only)

Banking (LCSA)

The LCSA Council will meet on May 17 and update depository bank account signers.

Budget (MMSA)

The Executive Committee is scheduled to receive the FYE 2020 budget recommendation on Thursday, June 13, 2019 and hold its budget hearing on Thursday, July 11, 2019. The FYE 2019 budget amendment and FYE 2020 general appropriations act must be adopted by before the current fiscal year ends on September 30, 2019. Personnel costs account for approximately 70% of General Fund expenses so the FYE 2020 budget General Fund budget will depend largely on how and when the CEO position is filled. The Financial Management System Fund budget will depend on whether the agreements with CGI and the participants are renewed. Plante Moran can assist Kristen with budget preparation if necessary.

Budget (LCSA)

The Council is scheduled to receive the FYE 2020 budget recommendation on Friday, May 17, 2019 and hold its budget hearing on Friday, September 13, 2019. The FYE 2019 budget amendment and FYE 2020 general appropriations act must be adopted by before the current fiscal year ends on September 30, 2019. Plante Moran has already prepared the budget recommendation and can assist if any changes are necessary.

Email & VoIP (MMSA & LCSA)

Collaboration and productivity apps are provided by Google and billed monthly. Each account has a balance so no further payments will be necessary for approximately 12 months.

Internal Revenue Service (MMSA)

The Electronic Federal Tax Payment System (EFTPS) is a system for paying federal taxes electronically using the Internet. Employment taxes are automatically paid by the Authority's payroll service but EFTPS can be used to see payment history.

Insurance

MMSA Cincinnati Intermediaries (Due Date: 01/12/2020)

LCSA Walton Insurance Group (Due Date: 03/01/2020)

Payroll (MMSA)

Payroll is automatically processed by an online payroll service. Employment tax forms are filed, and taxes paid automatically. Documents are available for download from the website. Plante Moran already has access for accounting purposes. Kristen has been added as an admin.

USPS

MMSA PO Box 12012 NEXT PAYMENT DUE 11.30.2019

LCSA PO Box 14025 NEXT PAYMENT DUE 09.30.2019

Unemployment Insurance Agency (MMSA)

The Authority' payroll service provider has been granted representative authority as an agent for the employer in matters before the Michigan Unemployment Insurance Agency (UIA). The payroll service provider performs services through its Michigan Web Account Manager (MiWAM) account. The Authority may use its MiWAM account to view and/or manage what access has been granted.

Web Hosting

MMSA DUE DATE 08/30/2018

LCSA DUE DATE 05/26/2018 (will be renewed before then)



**EXECUTIVE COMMITTEE
RESOLUTION 2019-06**

Depository Bank Account Signers

The executive committee of the Michigan Municipal Services Authority resolves:

- that the following individuals are the authorized signers for the depository account for money of the Michigan Municipal Services Authority (“**Authority**”) by Fifth Third Bank:

Name	Title
Kelli D. Scott	Chairperson
Kristen Delaney	Assistant to the Chief Executive Officer
Eric DeLong	Treasurer

(each an “**Authorized Signer**”);

- that Fifth Third Bank is authorized and directed to recognize the signatures of the Authorized Signers on checks drawn on, for the withdrawal of funds, and for the transaction of any other business regarding the indicated account or accounts of the Authority until such time as the Authority gives written notice of a change in authorization and Fifth Third Bank has a reasonable opportunity to act on that notice;
- that Fifth Third Bank also is authorized in its discretion to accept additions, deletions, changes, and other updates to the Commercial Master Signature on file with Fifth Third Bank on behalf of the Authority in a separate, written instrument signed by an Authorized Signer;
- that in connection with the Authority’s ongoing use of the Authority’s account or accounts at Fifth Third Bank, the treasurer is authorized to sign and deliver a Commercial Master Signature Card or updates to the Commercial Master Signature Card consistent with this resolution, including replacing the Authority’s existing Commercial Master Signature Card on file with Fifth Third Bank on the date this resolution is adopted;
- that by signing and delivering the Commercial Master Signature Card, or any updates, the treasurer is authorized on behalf of the Authority to acknowledge receipt of and agree to the Fifth Third Bank Commercial Account Rules governing the Authority’s account or accounts (as amended or updated), and agree to the related operating policies in effect at Fifth Third Bank with respect to the account or accounts;

- that the treasurer is authorized by the Authority to certify that that the treasurer is duly authorized by the Authority to execute and deliver the Commercial Master Signature Card or any updates, and that the signatures on the Commercial Master Signature Card and any of its exhibits or updates are the genuine specimen signatures of the listed persons;
- that the Authorized Signers are authorized to execute on behalf of the Authority the documents, certifications, or other authorizations, and make subsequent changes, as required by Fifth Third Bank to effectuate this resolution; and
- that this resolution shall remain effective until rescinded or superseded by the executive committee.

Secretary's Certification:

I certify that this resolution was adopted by the Executive Committee of the Michigan Municipal Services Authority at a properly-noticed open meeting held with a quorum present on May 9, 2019.

By: _____
James Cambridge
Authority Secretary