



Michigan Municipal Services Authority  
PO BOX 12012, LANSING MI 48901-2012

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**EXECUTIVE COMMITTEE  
REGULAR MEETING**

Friday, February 10, 2023 at 11:00 AM  
Dykema  
201 Townsend St, #900  
Lansing, MI 48933

**AGENDA**

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes**
  - a. Minutes of the September 26, 2022 Executive Committee regular meeting
- V. Old Business**
  - None.
- VI. New Business**
  - a. Resolution 2023-01 Schedule of Regular Meetings for Calendar Year 2023
- VII. Administrative Report**
- VIII. Public Comment**
- IX. Other Business**
- X. Adjournment**

A copy of the proposed minutes of the meeting will be available for public inspection at the principal office of the Authority within 8 business days. A copy of the approved minutes of the meeting, including any corrections, will be available for public inspection at the principal office of the Authority within 5 business days after approval.



Michigan Municipal Services Authority  
PO BOX 12012, LANSING MI 48901-2012

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## PUBLIC NOTICE OF A REGULAR MEETING OF THE MICHIGAN MUNICIPAL SERVICES AUTHORITY EXECUTIVE COMMITTEE

The **Executive Committee of the Michigan Municipal Services Authority** (**“Authority”**) will hold a regular meeting on the following date, at the following time, and at the following location:

<u>Date</u>	<u>Time</u>	<u>Location</u>
Friday, February 10, 2023	11:00 a.m.	Dykema 201 Townsend St, #900 Lansing, MI 48933

The meeting is open to the public and this notice is provided under the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275.

The meeting location is barrier-free and accessible to individuals with special needs. Individuals needing special accommodations or assistance to attend or address the meeting should contact the Authority at (248) 925-9295 prior to the meeting to assure compliance with Subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, and 42 USC 12131 to 12134.

A copy of the proposed meeting minutes will be available for public inspection at the principal office of the Authority within 8 business days. A copy of the approved minutes of the meeting, including any corrections, will be available for public inspection at the principal office of the Authority within 5 business days after approval.



Michigan Municipal Services Authority  
PO BOX 12012, LANSING MI 48901-2012

**EXECUTIVE COMMITTEE  
REGULAR MEETING**

Monday, September 26, 2022 at 1:30 p.m.

Capital View Building  
Constitution Room – 9th Floor  
201 Townsend Street  
Lansing, MI 48933

**MINUTES**

Proposed Minutes       Approved

MEETING TYPE:     Regular                       Special

**I. Call to Order**

The meeting was called to order at 1:35 p.m.

**II. Roll Call**

Executive Committee Member Attendance:

	<b>PRESENT</b>	<b>ABSENT</b>
Angela Rogensues, Chair	X	
Doug Matthews, Treasurer	X	
Kathleen Lomako, Secretary	X	
Donna Cangemi	X	
Scott Erbisch	X	
Aaron Wagner	X	

\*Participated via teleconference.

Other attendees:

- Samantha Harkins, MMSA
- Kristen Delaney, MMSA\*
- Kari Shea, Plante Moran\*

**III. Approval of Agenda**

Moved by: Erbisch  
Supported by: Lomako

Yes:  X  No: \_\_\_\_

**IV. Approval of Minutes**

- a. Approval of the minutes from the regular March 17, 2022 Executive Committee meeting.

Moved by: Lomako  
Supported by: Wagner

Yes:  X  No: \_\_\_\_

**V. Administrative Report & New Business**

None.

**VI. Old Business**

None.

**VII. New Business**

- a. Resolution 2022-01 FYE 2022 MMSA Budget Amendment

Motion to approve Resolution 2022-01 FY 2022 MMSA Budget Amendment as presented.

Moved by: Lomako  
Supported by: Erbisch

Yes:  X  No: \_\_\_\_

Ayes:                      Nays:

Erbisch  
Lomako  
Matthews  
Rogensues  
Wagner

- b. Resolution 2022-02 FYE 2022-2023 MMSA Proposed Budget Timeline

Motion to approve Resolution 2022-02 FYE 2022-2023 MMSA Proposed Budget Timeline as presented.

Moved by: Erbisch  
Supported by: Lomako

Yes:  No:

c. FYE 2022-2023 MMSA Proposed Budget

The Committee reviewed the proposed budget. There was a discussion regarding costs that could be cut.

Harkins noted that she had cancelled the lease for office space at Dykema.

Rogensues opened the Public Hearing at 1:03 p.m.

No members of the public were present.

Rogensues closed the public hearing at 1:04 p.m.

Motion to approve FYE 2022-2023 MMSA Proposed Budget  
Timeline as presented.

Moved by: Lomako  
Supported by: Erbisch

Yes:  No:

d. Resolution 2202-03 General Appropriations Act

Motion to approve Resolution 2202-03 General Appropriations Act as presented.

Moved by: Erbisch  
Supported by: Wagner

Yes:  No:

*Cangemi joined the meeting at 1:47 p.m.*

e. Professional Services Agreement with Plante Moran

Harkins presented the professional services agreement from Plante Moran, noting that they are increasing their fees across the board for all clients. Lomako asked for clarification about what Plante Moran handles for the MMSA. Harkins stated that they do all accounting and audit preparation for the organization.

Motion to engage Plante Moran per the terms of the Professional Services  
Agreement as presented.

Moved by: Erbisch

Supported by: Lomako

Yes:  No:

**VIII. Public Comment**

None.

**IX. Other Business**

Harkins stated that she continues to work on program development. She is working on a contract with the MEDC and potential collaboration with the Michigan Infrastructure Council.

Lomako noted that a strength of the MMSA is the ability to act quickly, unlike traditional government organizations. Harkins agreed, stating that the MMSA needs to find a niche where they could focus on proactive policy and collaborating with local municipalities.

Matthews stated that he sees potential in court funding reform and hotel tax issues. He stated that the MMSA could find 10-12 issues that would be transformative for local government, and that's what the board focuses on.

Rogensues agreed, stating that if they found a niche, there could be a reasonable ask for an appropriation to fund that work.

Matthews stated that purchasing could still be a viable option for the MMSA. No local municipalities are happy with the purchasing process. Could work with Michigan Municipal Executives to determine what the key systems of purchasing are that could be streamlined. MMSA could go out and do the legwork and have solutions available.

**X. Adjournment**

Motion to adjourn the meeting 2:16 p.m.

Moved by: Erbisch  
Supported by: Wagner

Yes:  No:

**Certification of Minutes**

Approved by the Executive Committee on February 10, 2023.

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Authority Secretary

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Date



Michigan Municipal Services Authority  
PO BOX 12012, LANSING MI 48901-2012

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**EXECUTIVE COMMITTEE  
RESOLUTION 2023-01**

Schedule of Regular Meetings for Calendar Year 2023

The executive committee of the Michigan Municipal Services Authority (the “**Authority**”) resolves that the following notice and schedule of regular meetings is adopted and approved as the schedule of regular meetings for the executive committee of the Authority for the calendar year ending December 31, 2023:

<b>Date</b>	<b>Time</b>	<b>Location</b>
<b>Friday, February 10, 2023</b>	11:00 a.m.	Dykema Capital View Building 201 Townsend St, Suite 900 Lansing, MI 48933
<b>Friday, May 12, 2023</b>	11:00 a.m.	Dykema 2723 S State St, Suite 400 Ann Arbor, MI 48104
<b>Friday, September 8, 2023</b>	11:00 a.m.	Dykema Capital View Building 201 Townsend St, Suite 900 Lansing, MI 48933
<b>Friday, October 13, 2023</b>	11:00 a.m.	Dykema 2723 S State St, Suite 400 Ann Arbor, MI 48104

***Secretary’s Certification:***

I certify that this resolution was adopted by the executive committee of the Michigan Municipal Services Authority at a properly-noticed open meeting held with a quorum present on February 10, 2023.

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Authority Secretary

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Date