

MICHIGAN MUNICIPAL SERVICES AUTHORITY
EXECUTIVE COMMITTEE

RESOLUTION 2021- 04
FY 2021-2022 General Appropriations Act

The Executive Committee of the Michigan Municipal Services Authority ("Authority") resolves:

Section 1. Title. This resolution shall be known and may be cited as the "Michigan Municipal Services FY 2021-2022 General Appropriations Act".

Section 2. Public Hearing. In compliance with 1963 PA 43 (2nd Ex Sess), MCL 141.411 to 141.415, notice of a public hearing on the proposed budget was published in a newspaper of general circulation and a public hearing on the proposed budget was held by the Executive Committee on September 9, 2021.

Section 3. Millage Levy. The Authority is not authorized to levy property taxes.

Section 4. Adoption of Budget by Activity. The Executive Committee adopts the budget for the Authority for the fiscal year ending on September 30, 2022 by activity. Authority officials responsible for the expenditures authorized in the budget may expend Authority funds up to, but not to exceed, the total appropriation authorized for each activity.

Section 5. Payment of Bills. All claims or bills against the Authority must be approved by the Executive Committee before payment by the Authority. However, the treasurer may pay certain claims or bills before payment is approved by the Executive Committee to avoid late penalties, service charges, or interest. Any claims or bills paid before approval by the Executive Committee must be reported by the treasurer to the Executive Committee for approval at the next meeting of the Executive Committee.

Section 6. Estimated Revenues and Expenditures. Estimated total revenues and expenditures for the various funds of the Authority are:

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Transfers</u>
General Operating Fund	\$150,000	\$226,579	\$135,893
Financial Management Services Fund (special revenue)	\$2,077,223	\$1,941,330	(\$135,893)

General Fund	Year Ending
	9/30/2022
	RECOMMENDATION
OPERATING REVENUES	
Intergovernmental	150,000
TOTAL OPERATING REVENUES	150,000
EXPENDITURES	
SALARY AND FRINGES	
701000 - Personal Services	57,200
702000 - Wages - Administrative Staff	0
703000 - Salary Director	0
708000 - MESC Taxes	0
710000 - FUTA Taxes	375
715000 - Social Security & Medicare	4,376
718000 - Insurance - Health	9,180
TOTAL SALARY AND FRINGES	71,131
OPERATING EXPENSES	
752000 - Office Expense	2,000
801000 - Professional and Contractual Services	80,028
801500 - Office Rent	8,820
802000 - Legal	18,000
803000 - Accounting	16,500
803500 - Audit	11,400
804000 - Bank Service Charges	1,200
805000 - HR and Benefits Consulting	250
New line - Program Development	5,000
840000 - Insurance	7,500
861000 - Mileage Reimbursement	500
910000 - Professional Development	1,500
913000 - Conference Expenses	750
955000 - Miscellaneous	2,000
TOTAL OPERATING EXPENSES	155,448
TOTAL EXPENDITURES	226,579
OPERATING INCOME (LOSS)	(76,579)
TRANSFERS	
Transfers in	135,893
Transfers out	0
CHANGE IN NET POSITION	59,314
BEGINNING NET POSITION	351,692
ENDING NET POSITION	411,006

Financial Management Services Fund	Year Ending
	9/30/2022
	RECOMMENDATION
OPERATING REVENUES	
Intergovernmental	2,077,223
TOTAL OPERATING REVENUES	2,077,223
EXPENDITURES	
OPERATING EXPENSES	
801000 - Professional and Contractual Services	1,941,330
TOTAL OPERATING EXPENSES	1,941,330
TOTAL EXPENDITURES	1,941,330
OPERATING INCOME (LOSS)	135,893
TRANSFERS	
Transfers in	
Transfers out	(135,893)
CHANGE IN NET POSITION	0
BEGINNING NET POSITION	0
ENDING NET POSITION	0

Section 7. Periodic Financial Reports. The treasurer shall provide the Executive Committee at its meeting immediately following the end of each fiscal quarter, and at the final meeting of the Executive Committee of the fiscal year, a report of fiscal year to date revenues and expenditures compared to the budgeted amounts for the fiscal year.

Section 8. Budget Monitoring. Whenever it appears to the MMSA Administrator of the Authority that the actual and probable revenues in any fund of the Authority will be less than the estimated revenues upon which appropriations from the fund were based, and when it appears that expenditures will exceed an appropriation, the MMSA Administrator shall present recommendations to the Executive Committee to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. The recommendations must include proposals for reducing appropriations, increasing revenues, or both.

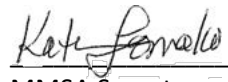
Section 10. Adoption. Motion made by Cangemi. Seconded by DeLong to adopt this resolution as the general appropriations act for the Authority for the fiscal year ending September 30, 2022. Upon a roll call vote, the following members of the Executive Committee voted yes:

Cangemi
DeLong E
rbisch
Rogensues
Wagner

The following noted voted no:

Secretary's Certification:

I certify that this resolution was duly adopted by the Executive Committee of the Michigan Municipal Services Authority at a properly noticed open meeting held with a quorum present on September 9, 2021.



MMSA Secretary



Michigan Municipal Services Authority

RESOLUTION 2021-04

**RECOMMENDED BUDGET
Fiscal Year 2021-2022**

For Consideration September 9, 2021

The chief administrative officer of the Michigan Municipal Services Authority (the “Authority”) presents this recommended budget for the Authority for its fiscal year beginning on October 1, 2021 and ending on September 30, 2022:

General Fund

	FY 2019-2020 Actual	FY 2020-2021 Projected	FY 2021-2022
<i>REVENUE</i>			
671000 Contract Revenue	\$164,755	\$191,340	\$150,000
699273 Transfer In	135,125	135,893	135,893
Total Revenue and Other Sources	\$299,880	\$327,233	\$327,233
<i>EXPENDITURES</i>			
701000 Personal Services	\$197,103	\$123,230	\$57,200
715000 FUTA Taxes	0	375	375
715000 Social Security & Medicare	15,249	9,430	4,376
718000 Insurance – Health	12,293	15,000	9,180
Total Salary and Fringes	\$224,645	\$148,035	\$71,131
752000 Office Expense	\$4,010	\$3,000	\$2,000
801000 Professional and Contractual Services	7,195	55,405	80,028
801500 Office Rent	7,365	8,940	8,820
802000 Legal Services	15,297	18,000	18,000
803000 Accounting Services	12,181	16,500	16,500
803500 Audit	11,000	11,000	11,400
804000 Bank Service Charges	783	2,500	1,200
805000 HR and Benefits Consulting	859	1,000	250
NEW Program Development	0	0	5,000

840000 Insurance	4,951	7,000	7,500
861000 Mileage Reimbursement	2,744	500	500
910000 Professional Development	2,615	1,500	1,500
913000 Conference Expense	616	750	750
950000 Miscellaneous	1,013	2,000	2,000
Total Operating Expenses	\$70,629	\$128,095	\$155,448
Total Expenditures and Other Uses	\$295,274	\$276,130	\$226,579
Net Revenues (Expenditures)	\$4,606	\$51,103	\$59,314
Beginning Fund Balance	\$295,983	\$300,589	\$351,692
Ending Fund Balance	\$300,589	\$351,692	\$411,006

Financial Management Services Fund (special revenue)

	FY 2019-2020 Actual	FY 2020-2021 Projected	FY 2021-2022
<i>REVENUE</i>			
671000 Contract Revenue	\$1,105,988	\$2,077,223	\$2,077,223
Total Revenue and Other Sources	\$1,105,988	\$2,077,223	\$2,077,223
<i>EXPENDITURES</i>			
801000 Professional and Contractual Services	\$970,863	\$1,941,330	\$1,941,330
995101 Transfer Out – GF	135,125	135,893	135,893
Total Expenditures and Other Sources	\$1,105,988	\$2,077,223	\$2,077,223
Net Revenues (Expenditures)	\$0	\$0	\$0
Beginning Fund Balance	\$0	\$0	\$0
Ending Fund Balance	\$0	\$0	\$0